



Crystal Therapy Council (CTC)

Constitution 2020

1. NAME

- a. The association shall be known as the "Crystal Therapy Council" (hereinafter referred to as "the association") and also by the acronym "CTC".
- b. The name, logo and acronym "CTC" may be used by any registered school of the association

2. AIMS

The aims of the association (hereinafter referred to as "Aims") shall be:

- a) To be council and register crystal healing or therapy schools which meet the training, assessment and management standards set by CTC.
- b) To maintain an agreed training standard of Crystal Healing /Therapy for diploma holders.
- c) To supply and work within an agreed Code of Conduct.
- d) To support registered schools through the sharing of expertise and providing verification and moderation for member-schools, where required.
- e) To support the provision of continuing professional development for tutors and practitioners .
- f) To act as a consultative body.

3. MEMBERSHIP

- a) Independent schools teaching crystal healing or crystal therapy, which meet the training, assessment and management standards set by CTC are welcome to apply for membership.
- b) Member-schools can leave CTC at any time by submitting their resignation in writing to the CTC Secretary.

- c) Should it be considered that registry on CTC is detrimental to the aims and activities of the group the management group shall have the power to refuse membership, or may terminate or suspend the membership of any school by a resolution passed at a meeting. Registered members shall have the right to appeal via an independent adjudicator determined by mutual agreement of the management committee. If no agreement is reached the federal regulator GRCCT will be approached to mediate.

4. MANAGEMENT

- a) The Offices of Chairman and the Officers shall run for a term of two years. Retiring Officers may stand for re-election.
- b) All Officers must be Registered Members.
- c) All Officers shall be elected at the appropriate Annual General Meeting of the Association in accordance with the following rules:
 - i. Any voting member may nominate any other voting member (other than a member of their immediate family), including themselves, for any of the elective offices provided that the nominator, if not nominating himself, has confirmed with the nominee of his/her willingness to stand for election to the office proposed.
 - ii. Any two nominations received in respect of a voting member for a specified office shall be deemed to constitute a duly proposed and seconded candidate.
 - iii. No voting member may nominate another voting member for more than one office, nor may they nominate more than one member from the same family for any of those offices that shall be also designated as Officers any such nominations so received shall be deemed invalid.
 - iv. The Officers shall be responsible for advising voting members that nominations for officers of the Association for the coming AGM are due and shall give members not less than four week's notice of same prior to the date set by the Officers for the return of nominations to the Secretary. Notice shall be given by use of a Nomination Form which shall be sent to all voting members.
 - v. Only nominations received on the aforesaid Nomination Form shall be deemed valid.
 - vi. All voting shall be by secret ballot.
 - vii. The Officers shall advise members in writing of the date of the Annual General Meeting not less than six weeks prior to said date and shall when appropriate, at the same time or at a time not less than four weeks prior to said date, also send all members with voting rights a Voting Form detailing the nominees for each office due for re-election.

viii. Voting members may indicate their order of preference in respect of nominees for a given office by stating their first, second, and subsequent choices. In the event of their first choice withdrawing or being elected to a different office then their vote shall be transferred to their second or subsequent choices.

ix. All Voting Forms must be returned to the Officers in a sealed envelope clearly marked with the initials "AGM". Voting Forms shall be accepted by the Secretary up to the formal close of voting as announced by the Chairman at the Annual General Meeting.

x. The Annual General Meeting shall appoint teller(s) to count the votes submitted and to announce the results when requested to do so by the Chairman of the meeting.

xi. A majority vote shall be sufficient to elect a member.

xii. In the event of a tie vote being recorded the candidate with the longest previous service on the Committee shall take precedence, or where equal then the candidate with the greatest number of years of membership shall take precedence, or where there is still a tie then a second ballot shall be taken by immediate consensus of the people present at the meeting.

d) Elected officers are required to give one month's notice in writing in the event of their wishing to resign during their term of office. In the event of an Officer resigning, the remaining Officer may appoint a pro tem replacement from amongst those members of the association currently not holding office.

5. MEETINGS

a) The Annual General Meeting of the Association shall be between the 1st September and 1st November each year. This and any other meetings can be in person or by conference call. The chairman can instruct the Secretary to call an AGM. General meetings, if required, can be called at anytime by a quorum.

b) All members shall be given at least 14 days notice of when any meeting is due to take place, unless it is deemed an emergency.

c) Two Officers and one registered school present shall constitute a quorum.

d) It is the responsibility of the Chairman to ensure meeting are chaired or to designate a deputy in their absence.

e) All meetings must be minuted by the Secretary or someone designated to take the minutes. Minutes must be distributed to all registered schools, preferably in digital form, but by post if necessary.

f) All registered schools are entitled to vote or name someone to act as their proxy. Voting is made by simple majority basis. Should voting be tied, the chair of the meeting has the casting vote.

6. FINANCE

- a) Any bank account opened in the name of CTC shall be signed by at least two (2) of the Officers.
- b) The Treasurer or designated person shall be responsible for keeping financial records and presenting CTC with written accounts at each meeting. Annual accounts must be examined annually by an independent accountant, who is not a member of CTC. CTC's accounting year shall run from 1st September to 31st August.
- c) Costs incurred by CTC (such as insurance, website) are covered by the subscription for each member-school and can be set by agreement at an AGM.

7. ALTERATIONS TO THE CONSTITUTION

- a) Any changes to this constitution must be agreed by a majority vote at a special or extraordinary general meeting.
- b) Amendments to this constitution of CTC must be sent to the Administrator in writing. The Officers shall then decide on the date of a special general meeting to discuss such proposals, giving members at least 3 weeks (21 days) notice.

8. DISSOLUTION

- a) CTC may be dissolved if deemed necessary by the members in a majority vote at a special meeting. Any assets or remaining funds after debts have been paid shall be transferred to charities or similar groups at the discretion of the Officers.

This constitution was amended and adopted on 21st September 2020